

**TRPR Board Minutes
Milliken Athletic Complex
320 Centennial Drive, Milliken
April 23rd, 2018**

CALL TO ORDER:

President, Stewart Erickson called the meeting to order at 6:00 P.M.

ROLL CALL:

The following Directors were present: President, Stewart Erickson, Vice-President, Lorraine Schierer, Secretary/ Treasurer, Phyllis Bruce, Trustee, Barbara Wright-Wisner, and Trustee, Tom Fajardo.

Also, were present: Executive Director, Clint Dudley, and Operations Manager, Shae Lind

PLEDGE OF ALLEGIANCE:

President, Stewart Erickson led the Pledge of Allegiance.

CONSENT AGENDA:

President, Stewart Erickson made a motion seconded by Vice-President, Lorraine Schierer to approve the Consent Agenda with the following items included:

- Minutes: 3/19/18
- Profit vs. Loss: 3/18
- Transactions by Vendor: 3/18
- Payroll: 3/18
- Budget vs. Actual: 3/18
- Balance Sheet: 3/18

Vote: President, Stewart Erickson- Yes, Vice-President, Lorraine Schierer- Yes, Secretary/ Treasurer, Phyllis- Yes, Trustee, Barbara Wright-Wisner- Yes and Trustee, Tom Fajardo- Yes.

PUBLIC COMMENT:

There was no public comment.

RESOLUTION 2018-05: RECORDS RETENTION POLICY

President, Stewart Erickson made a motion second by Vice-President, Lorraine Schierer to approve Resolution 2018-05: Records Retention Policy.

Vote: President, Stewart Erickson- Yes, Vice-President, Lorraine Schierer- Yes, Secretary/ Treasurer, Phyllis- Yes, Trustee, Barbara Wright-Wisner- Yes and Trustee, Tom Fajardo- Yes.

RESOLUTION 2018-05: VIDEO SURVEILLANCE POLICY

President, Stewart Erickson made a motion second by Vice-President, Lorraine Schierer to approve Resolution 2018-06: Video Surveillance Policy.

Vote: President, Stewart Erickson- Yes, Vice-President, Lorraine Schierer- Yes, Secretary/ Treasurer, Phyllis- Yes, Trustee, Barbara Wright-Wisner- Yes and Trustee, Tom Fajardo- Yes.

CAPITAL EQUIPMENT/ IMPROVEMENT PLANNING

The board reviewed the current capital improvement plan and brainstormed what they would like to add to it. Executive Director, Clint Dudley told the board directors to rank the list by importance to them and when they would like to see it done.

EXECUTIVE DIRECTOR UPDATE

Nelson- Finished all the concrete out at Nelson last week.

IT Company- Executive Director, Clint Dudley has found an IT company named Charter Technology who provides security, backups, manage emails (retention) for the District.

Facebook Update- Lindsay provided a pros/cons list to Executive Director, Clint Dudley and we decided to shift everything to our business page and deactivated our old Facebook page.

Issue with Milliken about water- It continued to be an issue with Milliken to get water on and finally met with the City Manager and directed Clint to the appropriate person to speak with. They went over how to correct it for the future.

Janitorial Position- Olivia Aguilar will be our full-time Janitorial Coordinator.

Summer Seasonal- A couple of our seasonal help have started working for the summer.

Milliken Pool Update- Remolding the Milliken Pool redoing all the tile in the bathrooms, re stuccoing part of the outside where the water damage is, and our portion is to redo the floor. The Johnstown pool is filled but not pumping right now and looking to get the school in the first week of May.

Veterans Banquet- We hosted the Veterans benefit this past weekend and invited 135 people from the community, Congressman, Ken Buck was here, a few State Senators, County Commissioners. The idea of this is they want to build a Veteran's Center and hope to bring in civilians.

9Health Fair & PetExpo- This weekend we have 9Health Fair here and in 3 weeks we are doing hosting the PetExpo.

Special Events- 2 concert series at the Pavilion here in Milliken, one in July & September.

Update Strategic Plan- Summer gaming program for the High Schoolers.

-Started in school exercise classes every Wednesday afternoon at Pioneer Ridge Elementary.

-Customer Service Training- Four of the staff are going to a training down in Denver, the consultant specializes in customer service in parks and recreation and if it is something we like she comes into businesses and does trainings.

-Programming Space in Johnstown- We need programming space. Executive Director, Clint Dudley checked out where Fitness Avenue use to be and it is doable but less preferable cause of conditioning.

EXECUTIVE SESSION:

No need for executive session.

ADJOURNMENT:

President, Stewart Erickson adjourned the meeting at 7:13 P.M.