

**TRPR Board Minutes
Milliken Athletic Complex
320 Centennial Drive, Milliken
February 26th, 2018**

CALL TO ORDER:

Vice-President, Lorraine Schierer called the meeting to order at 6:02 P.M.

ROLL CALL:

The following Directors were present: Vice-President, Lorraine Schierer, Secretary/ Treasurer, Phyllis Bruce, and Trustee, Barbara Wright-Wisner. President, Stewart Erickson, and Trustee, Tom Fajardo were absent and excused.

Also were present: Executive Director, Clint Dudley, and Operations Manager, Shae Lind

PLEDGE OF ALLEGIANCE:

Vice-President, Lorraine Schierer led the Pledge of Allegiance.

CONSENT AGENDA:

Secretary/ Treasurer, Phyllis Bruce made a motion seconded by Trustee, Barbara Wright-Wisner to approve the Consent Agenda with the following items included:

- Minutes: 1/22/18
- Profit vs. Loss: 1/18
- Transactions by Vendor: 1/18
- Payroll: 1/18
- Budget vs. Actual: 1/18
- Balance Sheet: 1/18

Vote: Vice-President, Lorraine Schierer- Yes, Secretary/ Treasurer, Phyllis- Yes, and Trustee, Barbara Wright-Wisner- Yes.

PUBLIC COMMENT:

There was no public comment.

WILDCAT TRAIL: AWARD DESOGM AND ENGINEERING CONTRACT- LORIS & ASSOCIATES

Executive Director Clint Dudley, asked for the board's approval to contract with Loris & Associates for \$85,000 for 60% trail design.

Secretary/ Treasurer, Phyllis Bruce made a motion seconded by Vice-President, Lorraine Schierer to approve contracting with Loris & Associates for \$85,000 for 60% trail design.

Vote: Vice-President, Lorraine Schierer- Yes, Secretary/ Treasurer, Phyllis- Yes, and Trustee, Barbara Wright-Wisner- Yes.

EXECUTIVE DIRECTOR UPDATE:

Executive Director, Clint Dudley informed the board that he is starting the pool hiring and has hired 2 pool managers and is looking to hire another one. Then he will start hiring the returning lifeguards and at the end of March start advertising for openings. We have decided to add night swim once a week and add a few more sessions of swim lessons.

We are looking into security cameras at the Milliken Athletic Complex and Executive Director, Clint Dudley is awaiting to hear from our attorneys on drafting a policy for it.

The March board meeting got moved to March 19th instead of March 26th. Clint is looking to give the board members a tour of the trail at 5:30pm.

We are in the process of upgrading our computer systems since we are on a 5-year plan and this is the 5th year and we have also revamped our banner system.

STRATEGIVC PLAN PROGRESS UPDATE

School Teacher Update: Fitness/PR Manager, Lindsay Guard had sent a survey to Dr. Foster for him to send to everyone regarding to see what day of the week they would want the exercise class and what exercise class.

Customer Service: Executive Director, Clint Dudley is looking into the customer service training for the staff. He is meeting with a couple recreation centers to establish customer service training protocol.

Physical Presence in Johnstown: Executive Director, Clint Dudley and Joe Brown are going to help transition the new superintendent. We are looking into partnering with them when gym space is built.

EXECUTIVE SESSION:

No need for executive session.

ADJOURNMENT:

Vice President, Lorraine Schierer adjourned the meeting at 6:48 PM