

**TRPR Board Minutes
Milliken Athletic Complex
320 Centennial Drive, Milliken
February 27th, 2017**

CALL TO ORDER:

President, Stewart Erickson called the meeting to order at 6:01 P.M.

ROLL CALL:

The following Directors were present: President, Stewart Erickson, Vice-President, Lorraine Schierer, Secretary/ Treasurer, Phyllis Bruce, Trustee, Martina Glasser, and Trustee, Tom Fajardo showed up at 6:27 PM excused.

Also were present: Executive Director, Clint Dudley, Operations Manger, Shae Lind, and Athletic Manager, Kathlene Woltemath

PLEDGE OF ALLEGIANCE:

President, Stewart Erickson lead the Pledge of Allegiance.

CONSENT AGENDA:

Secretary/ Treasurer, Phyllis Bruce made a motion seconded by Trustee Martina Glasser to approve the Consent Agenda with the following items included:

- Minutes: 1/23/17
- Profit vs. Loss: 1/17
- Transactions by Vendor: 1/17
- Payroll: 1/17
- Budget vs. Actual: 1/17
- Balance Sheet: 1/17

Vote: President, Stewart Erickson-Yes, Vice-President, Lorraine Schierer- Yes, Secretary/ Treasurer, Phyllis Bruce- Yes, and Trustee, Martina Glasser- Yes

PUBLIC COMMENT:

There was no public comment.

EMPLOYEE REPORT: KATHLENE WOLTEMATH

Kathlene Woltemath is the Athletic Manager and has been with TRPR since 2007. She started as the Administrative Assistant and has worked her way up since. The best part she likes about her job is the staff and her co-workers. She likes the way we work together and help each other out. Clint and Jeff are amazing leaders for the staff and have the right answers for any questions we may have. Another reason why she likes her jobs are the kids and the friendships she has gained. Kathlene likes where she is at with TRPR and there is nothing that she would change. Her daily routine is phone calls, messages, emails and getting back to the public is her number one priority. The biggest challenge is the amount of work but with the new Athletic Coordinator it is a tremendous help. A challenge she faced last year with being part-time with concessions and programs was

trying to find events that grab the public's attention. She decided to do teen night since that age division is low especially in our sports and now we are working on a Father/Daughter dance for the Fall.

INTRODUCTION: ATTORNEY, BLAIR DICKHORNER- WHITE BEAR ANKELE TANAKA & WALDRON

Blair was disappointed when we left Lyons and Gladdis, so when he started at White Bear he reached out to Clint that he had moved. He has been working with Special Districts since 2008. Blair has been working on inclusions on Weld County Properties that are part of the District. Both towns and the county are supposed to notify us with possible inclusions with the district however, that hadn't been happening on a regular basis. The county sends us a packet that had 85 properties in it and half of them were oil and gas. We will tax those properties this year and we will receive the funds next year.

ROOSEVELT POOL OPERATIONS

Matt Gonzales is moving on and got a fantastic job working with Bestway Concrete on rehabbing and working on new baseball fields. With some of the funds left from his salary we are able to operate the Johnstown Pool. Clint is meeting with 2 senior employees that are returning, to make sure that the staffing levels he has budgeted are adequate and can meet the budget that is proposed and then meet one final time to see about swim lessons.

NELSON FARM PARK MAINTENANCE EXPENDITURE REQUEST

One of the requests on the capital expenditure plan is concrete repair at Nelson and number 2 on the list is resurfacing on field 1 & 2. Brian has received some quotes and one is \$9,800 to replace the dirt and laser grading for one field and is waiting for a couple quotes. Executive Director, Clint Dudley is asking the board to approve up to \$10,000 dollar for field 2.

President, Stewart Erickson made a motion seconded by Vice-President, Lorraine Schierer to approve up to \$10,000 for resurface field 2 at Nelson.

Vote: President, Stewart Erickson-Yes, Vice-President, Lorraine Schierer- Yes, Secretary/ Treasurer, Phyllis Bruce- Yes, Trustee, Martina Glasser- Yes and Trustee, Tom Fajardo- Yes

EXECUTIVE SESSION:

No need for executive session.

EXECUTIVE DIRECTOR REPORT

We are doing some security with the gym and down the hallways. We were looking into doing doors in the hallway but we had concerns with fire access. Then we decided to buy some expansions like in the movie theater to keep people out. We are going to put a door front at the gym entrance and we can get half of that paid for with our Safety Grant money.

With Boys & Girls Club we are going to be working on a community garden. We are going to help with technical side and they are going to work on the maintenance side.

Executive Director, Clint Dudley is looking into finalizing that first Saturday in May to do a trail walk. HE will be doing a RFP for engineering services for the grant and hiring a contractor in may. Total scope of this project is going to be \$92,000 and we will receive \$65,000 from GOCO grant for engineering services. This will only cover the first 5 miles of the trail and will take until the end of the year or longer for it to be completed.

Executive Director, Clint Dudley spoke with the Town of Johnstown about the Quilters. There were only a few dates available for the Quilters to use the facility for free if other people didn't book it, which made it spotty. So the only way to get them consistently on the calendar is to pay for the dates to be reserved. It will cost us \$3,000 for a full year and they requested \$3,300.

2017 STRATEGIC PLAN

The strategic planning process dealt with tough questions, such as are we doing the right things, what more should we be doing, and what should we stop doing. Also focused on how do we move forward, what constrains us, who should we collaborate with, what would it take, and how would we invest a \$1,000,000 windfall for the greatest impact.

BOARD OF DIRECTORS RESIGNATION: MARTINA GLASSER

Martina Glasser gave her resignation to the board because she is moving to Firestone. She thanked everyone on the board and stated it has been an incredible experience.

President, Stewart Erickson motioned seconded by Secretary/ Treasurer, Phyllis Bruce to accept Trustee, Martina Glasser recognition.

Vote: President, Stewart Erickson-Yes, Vice-President, Lorraine Schierer- Yes, Secretary/ Treasurer, Phyllis Bruce- Yes, Trustee, Martina Glasser- Yes and Trustee, Tom Fajardo- Yes

We will start advertising for the vacancy and accept candidates

ADJOURNMENT:

President, Stewart Erickson adjourned the meeting at 7:39 PM